

## MANAGEMENT BOARD

### *Information Summary*

April 9, 2008

#### **Subject**

AMWUA Fiscal Year 2008-09 Proposed Budget

#### **Summary**

This budget request is being provided for your review. This budget request represents a 0.23% decrease under last year's approved budget.

#### **Considerations**

This represents the second presentation of the proposed AMWUA FY 2008-09 Budget. The only differences between the presentation made at the February Board meeting and this version are as follows:

##### Administration

Based upon a 4.5% compensation package.

##### Employee Benefits

Decrease of \$6,000 for payroll taxes and health insurance

##### Occupancy

Offsetting of \$35,000 in building occupancy costs with use of the Reserve Fund Earnings.

##### Operating Supplies

Decrease of \$1,000.

#### **Prior Committee Action**

The Preliminary AMWUA Budget was reviewed at the February 13, 2008 AMWUA Management Board meeting.

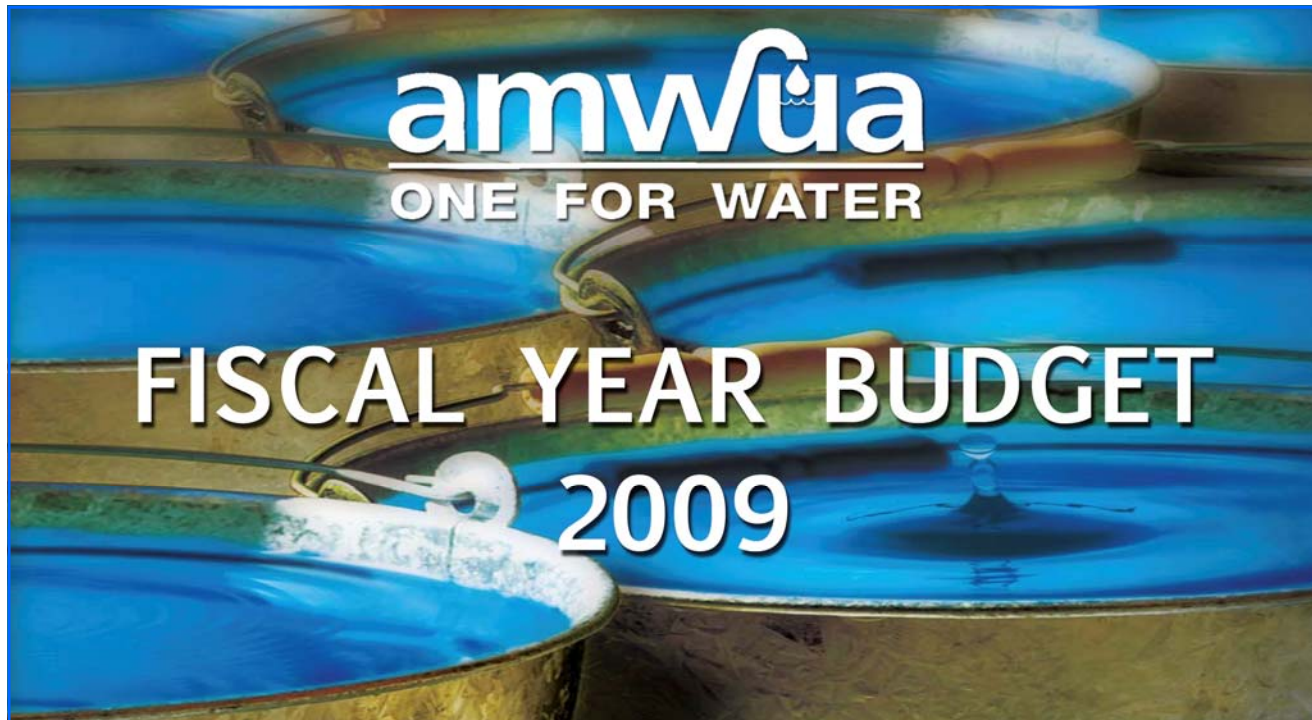
#### **Recommendation**

No action is requested at this time.

**Attachment**

AMWUA Fiscal Year 2008-09 Second Draft Budget

# **Arizona Municipal Water Users Association**



**Second Draft - April 2008**

ARIZONA MUNICIPAL WATER USERS ASSOCIATION  
FISCAL YEAR 2009 BUDGET

**ASSESSMENT SUMMARY**

	WATER FY 08	WATER FY 09	WASTEWATER FY 08	WASTEWATER FY 09	TOTAL FY 08	TOTAL FY 09
CITY OF CHANDLER	85,662	89,218			85,662	89,218
CITY OF AVONDALE	75,000	40,000			75,000	40,000
TOWN OF GILBERT	67,318	75,329			67,318	75,329
CITY OF GLENDALE	88,605	91,020	19,366	17,139	107,971	108,159
CITY OF GOODYEAR	25,000	35,000			25,000	35,000
CITY OF MESA	164,215	168,795	42,869	37,939	207,084	206,734
CITY OF PEORIA	52,800	56,053			52,800	56,053
CITY OF PHOENIX	547,650	569,094	148,427	131,358	696,077	700,453
CITY OF SCOTTSDALE	86,270	88,819	19,263	17,048	105,533	105,867
CITY OF TEMPE	60,355	62,093	33,054	29,253	93,409	91,346
CARRYOVER		3,984		243		4,227
<b>TOTAL</b>	<b>1,252,875</b>	<b>1,279,406</b>	<b>262,979</b>	<b>232,980</b>	<b>1,515,854</b>	<b>1,512,386</b>

Note #1. Water Revenues based on MAG 2007 population estimates with a 49% ceiling and \$40,000 minimum.

Note #2. Wastewater Revenues based on ownership in 91st Avenue Treatment Plant @ 179.25 MGD in a total Plant of 191.75 MGD.

Note #3. Associate Membership Assessment reflected at \$25,000 for a population under 50,000. and \$35,000 for a population equal to or greater than 50,000

ARIZONA MUNICIPAL WATER USERS ASSOCIATION  
FISCAL YEAR 2009 BUDGET

**EXPENDITURE SUMMARY**

	WATER FY 08	WATER FY 09	WASTEWATER FY 08	WASTEWATER FY 09	TOTAL FY 08	TOTAL FY 09
ADMINISTRATION	591,522	648,566	139,172	123,060	730,694	771,626
FRINGE BENEFITS	133,696	142,177	31,464	26,983	165,160	169,160
PROFESSIONAL SERVICES	126,500	126,800	32,000	33,500	158,500	160,300
OCCUPANCY	166,121	157,563	41,179	32,737	207,300	190,300
TRAVEL, TRAINING & CONFER.	14,450	18,700	2,550	3,300	17,000	22,000
CAPITAL OUTLAY	55,237	21,012	4,763	3,988	60,000	25,000
OFFICE SUPPLIES & EXPENSES	50,349	49,588	11,851	9,412	62,200	59,000
WATER CONSERVATION	115,000	115,000			115,000	115,000
<b>TOTAL</b>	<b>1,252,875</b>	<b>1,279,406</b>	<b>262,979</b>	<b>232,980</b>	<b>1,515,854</b>	<b>1,512,386</b>

**ARIZONA MUNICIPAL WATER USERS ASSOCIATION  
FISCAL YEAR 2009 BUDGET**

**EXPENDITURES DETAIL**

	WATER		WASTEWATER		BUDGET		WASTEWATER		BUDGET		ESTIMATED	
	BUDGET WATER FY 08	ESTIMATED ACTUAL FY 08	WATER FY 09	BUDGET WASTEWATER FY 08	ESTIMATED ACTUAL FY 08	WASTEWATER FY 09	TOTAL FY 08	ESTIMATED ACTUAL FY 08	TOTAL FY 08	ESTIMATED ACTUAL FY 08	TOTAL FY 09	
<b>ADMINISTRATION</b>												
Personnel												
Executive Director	109,447	109,447	128,669	27,363	27,363	14,297	136,810	136,810	136,810	142,966		
Program Manager-Fiscal/SROG	46,117	46,116	48,192	46,118	46,119	48,194	92,235	92,235	92,235	96,386		
Program Manager-Policy	88,650	88,650	92,639				88,650	88,650	88,650	92,639		
Program Manager-Technical	90,201	90,201	100,278	5,759	5,759		95,960	95,960	95,960	100,278		
Staff Asst/Conservation Coord.	56,649	56,648	60,406	1,156	1,157		57,805	57,805	57,805	60,406		
Assistant SROG Coordinator	8,587	8,587	8,973	34,349	34,349	35,895	42,936	42,936	42,936	44,868		
Information Coordinator	36,078	29,449	38,874	2,716	2,218	2,926	38,794	31,667	31,667	41,800		
Office Manager	47,950	47,949	50,107	3,609	3,610	3,772	51,559	51,559	51,559	53,879		
Administrative Assistant	26,164	25,499	33,575	4,618	4,501	5,925	30,782	30,000	30,000	39,500		
Receptionist	27,281	27,281	28,509	1,437	1,437	1,501	28,718	28,718	28,718	30,010		
Deferred Compensation:												
Arizona State Retirement	48,878	48,296	52,824	11,568	11,431	10,069	60,446	59,727	60,446	62,893		
457 Deferred Compensation	5,520	5,520	5,520	480	480	480	6,000	6,000	6,000	6,000		
Subtotal	591,522	583,643	648,566	139,172	138,424	123,060	730,694	722,067	730,694	771,626		
<b>EMPLOYEE BENEFITS</b>												
Ins., FICA, Unemp, Work Comp	41,284	46,881	49,589	9,716	11,119	9,411	51,000	58,000	51,000	59,000		
Medical, Dental, Life, Disability	71,236	67,896	70,602	16,764	16,104	13,398	88,000	84,000	88,000	84,000		
Cell Phone Allowance	777	775	806	183	185	154	960	960	960	960		
Vehicle Allowance	20,399	20,369	21,180	4,801	4,831	4,020	25,200	25,200	25,200	25,200		
Subtotal	133,696	135,921	142,177	31,464	32,239	26,983	165,160	168,160	165,160	169,160		
<b>PROFESSIONAL SERVICES</b>												
Legal Services	120,000	120,000	120,000				120,000	120,000	120,000	120,000		
Consulting	6,500	6,500	6,800	32,000	32,600	33,500	38,500	39,100	38,500	40,300		
Audit												
Subtotal	126,500	126,500	126,800	32,000	32,600	33,500	158,500	159,100	158,500	160,300		
<b>OCCUPANCY</b>												
Office Space	139,234	139,026	159,695	32,766	32,974	30,305	172,000	172,000	172,000	190,000		
Building Operating Costs	5,099	5,092	5,295	1,201	1,208	1,005	6,300	6,300	6,300	6,300		
Parking Validation	3,575	3,250	3,500	2,925	3,250	3,500	6,500	6,500	6,500	7,000		
Telephone	10,118	10,507	11,767	2,382	2,493	2,233	12,500	13,000	12,500	14,000		
E-Mail/Webpage/Internet Access	8,095	8,082	6,724	1,905	1,918	1,276	10,000	10,000	10,000	8,000		
Subtotal	166,121	165,957	186,981	41,179	41,843	38,319	207,300	207,800	207,300	225,300		

ARIZONA MUNICIPAL WATER USERS ASSOCIATION  
FISCAL YEAR 2009 BUDGET

**EXPENDITURES DETAIL (Cont)**

	WATER		WASTEWATER		BUDGET		WATER		WASTEWATER		BUDGET		TOTAL	
	BUDGET FY 08	ESTIMATED ACTUAL FY 08	WATER FY 09	ESTIMATED ACTUAL FY 08	BUDGET WASTEWATER FY 08	ESTIMATED ACTUAL FY 08	WATER FY 09	ESTIMATED ACTUAL FY 08	BUDGET WASTEWATER FY 08	ESTIMATED ACTUAL FY 08	BUDGET TOTAL FY 08	ESTIMATED ACTUAL FY 08	TOTAL FY 09	
<b>TRAVEL, AND TRAINING</b>														
Travel	4,675	5,225	5,100	275	825	275	900	900	5,500	5,500	5,500	5,500	6,000	
Conferences	4,675	5,225	5,100	275	825	275	900	900	5,500	5,500	5,500	5,500	6,000	
Training	5,100	5,700	8,500	300	900	300	1,500	1,500	6,000	6,000	6,000	6,000	10,000	
Subtotal	14,450	16,150	18,700	850	2,550	850	3,300	3,300	17,000	17,000	17,000	17,000	22,000	
<b>CAPITAL OUTLAY</b>														
Copy Machine Lease	8,095	8,082	8,405	1,918	1,905	1,918	1,595	1,595	10,000	10,000	10,000	10,000	10,000	
Expenditure to be Determined	35,000	35,000							35,000	35,000	35,000	35,000	35,000	
Computer Hardware/Software	12,142	12,124	12,607	2,876	2,858	2,876	2,393	2,393	15,000	15,000	15,000	15,000	15,000	
Subtotal	55,237	55,206	21,012	4,794	4,763	4,794	3,988	3,988	60,000	60,000	60,000	60,000	25,000	
<b>OFFICE SUPPLIES AND EXPENSES</b>														
Supplies	6,476	6,466	6,724	1,534	1,524	1,534	1,276	1,276	8,000	8,000	8,000	8,000	8,000	
Meetings	4,857	4,849	5,043	1,151	1,143	1,151	957	957	6,000	6,000	6,000	6,000	6,000	
Copy Paper & Supplies	2,428	2,424	2,521	576	572	576	479	479	3,000	3,000	3,000	3,000	3,000	
Printing	3,238	3,233	3,362	767	762	767	638	638	4,000	4,000	4,000	4,000	4,000	
Postage & Deliveries	9,714	9,699	8,825	2,301	2,286	2,301	1,675	1,675	12,000	12,000	12,000	12,000	10,500	
Subscription & Reference	6,476	6,466	6,724	1,534	1,524	1,534	1,276	1,276	8,000	8,000	8,000	8,000	8,000	
Dues & Memberships	4,047	4,041	4,202	959	953	959	798	798	5,000	5,000	5,000	5,000	5,000	
Insurance-Public Liability	1,780	2,020	2,101	480	420	480	399	399	2,200	2,500	2,200	2,500	2,500	
and Property Damage														
Equipment Maintenance	11,333	11,316	10,086	2,684	2,667	2,684	1,914	1,914	14,000	14,000	14,000	14,000	12,000	
Subtotal	50,349	50,514	49,588	11,986	11,851	11,986	9,412	9,412	62,200	62,500	62,200	62,500	59,000	
<b>Reserve Fund Earnings</b>														
Office Space Lease offset			-29,418				-5,682							-35,000
<b>WATER CONSERVATION</b>														
Annual Work Program	115,000	115,000	115,000						115,000	115,000	115,000	115,000	115,000	115,000
<b>TOTAL</b>	1,252,875	1,248,891	1,279,406	262,736	262,979	262,736	232,980	232,980	1,515,854	1,511,627	1,515,854	1,511,627	1,512,386	