



MANAGEMENT BOARD

Information Summary

May 12, 2010

Subject

AMWUA Final Draft of Fiscal Year 2010-11 Budget

Summary

This final draft is being provided for your adoption. This is the same version that was presented at your last meeting. In review, this draft represents a 2.61% decrease from the approved FY 2009-10 budget and an 8% decrease from the approved FY 2007-08 budget. When including this request, AMWUA's budgets have decreased every year since FY 2008 and there have been no cost of living or merit raises for any of the employees over this period.

This draft includes a carryover amount of \$32,637 from Fiscal Year 2009-10. Approximately 70% of this carryover is due to the Policy Program Manager vacancy from October through December 2009. The remaining carryover resulted from a decrease in audit fees and operating efficiencies.

Consistent with the direction previously given by this Board to reduce the Reserve Fund, this budget includes a Reserve Fund draw down of \$130,500 to offset the office space and common area maintenance costs related to the building lease.

Considerations

The following is a list of significant information related to this budget:

Administration and Fringe Benefits

Between a decrease in total salaries and an increase in the ASRS contribution rate, a modest reduction has been achieved in this area. A total salary and cost of living freeze remains in effect for all positions.

Occupancy

A slight increase attributable to office space lease and telephone.

Travel/Training

A 41% decrease attributable to a restriction on out-of-town travel and a suspension of college tuition reimbursements. When combined with the prior year's reduction, this is a 68% reduction over the past two fiscal years.

Capital Outlay

The 20% reduction in this budget item represents the savings realized with a new copier lease.

Office Supplies and Expenses

The 11% reduction in this budget item represents operating efficiencies. When combined with the prior year's reduction, this is a 25% reduction over the past two fiscal years.

Prior Committee Action

The Committee reviewed the preliminary draft of this budget at the February 2010 meeting. This draft reflects a modest decrease from the February 2010 proposal after making downward adjustments for changes expected in the Health, Audit, and Telephone line items.

The Committee reviewed the second draft of this budget at the April 2010 meeting.

Recommendation

AMWUA is recommending that the AMWUA Management Board recommend adoption of the AMWUA FY 2010-11 Budget to the AMWUA Board of Directors.

Attachment

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