

SUB-REGIONAL OPERATING GROUP COMMITTEE*MEETING MINUTES*

February 13, 2019

MEMBERS

Steven White for Holly Rosenthal, Tempe, Chair
Brian Biesemeyer, Scottsdale
Craig Johnson, Glendale
Brandy Kelso, Phoenix
Jake West, Mesa

OTHERS

Jesus Anguelo, PCL	John Masche, Phoenix
Michelle Barclay, AMWUA	John Matta, Arcadis
Brian Draper, Mesa	Steven Townsend, Arcadis
Tara Gonzales, Phoenix	Peter Tymkiw, Arcadis

1. Call to Order

Mr. White called the meeting to order at 11:07 a.m.

2. Approval of the Minutes from the January 9, 2019 Meeting

Upon a motion by Mr. Biesemeyer, a second by Mr. Johnson, and unanimous approval, the SROG Committee approved the minutes of the January 9, 2019 meeting.

3. Set Next Meeting Date

The next meeting will be held on Wednesday, March 13, 2019.

4. Consideration of Items for Consent

Mr. Biesemeyer requested item G be pulled from the consent agenda.

Mr. Johnson made a motion to approve the following item for consent:

- A. Recommendation to Approve the Proposed Fiscal Year 2019-20 Operations and Maintenance Budget and Operating Fund Reserve Balance for the 91st Avenue WWTP

At their December 20, 2018 meeting, the SROG Advisory Committee recommended that the SROG Committee approve the proposed Fiscal Year 2019-20 Operations and

Maintenance Budget base request of \$51,067,670 and that the Operating Fund Balance Reserve be increased \$182,863 in order to maintain the required 12.5% of the Fiscal Year 2019-20 budget.

B. Recommendation to Approve the Proposed Fiscal Year 2019-20 Multi-City SROG User Charge Rates

At their January 17, 2019 meeting, the SROG Advisory Committee recommended that the SROG Committee approve the Fiscal Year 2019-20 Multi-City SROG User Charge Rates based upon the sewage volumes and strengths as presented.

C. Recommendation to Approve the Fiscal Year 2019-20 Capital Improvement Projects Cash Flow Estimate for the 91st Avenue WWTP

In lieu of their November meeting, on November 15, 2018, the SROG Advisory Committee recommended via email that the SROG Committee approve the Fiscal Year 2019-20 Capital Improvement Projects Cash Flow Estimate for the 91st Avenue WWTP as presented.

D. SROG Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2018, and Year-End Settlement

In an email dated January 28, 2019, the SROG Advisory Committee recommended that the SROG Committee accept the SROG Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2018, and Year-End Settlement, as presented, for the same fiscal year.

E. Recommendation to Adopt the 91st Avenue WWTP Influent Flow and Loading Projections for Fiscal Year 2019-20

At their January 17, 2019 meeting, the SROG Advisory Committee recommended that the SROG Committee adopt the revised 91st Avenue WWTP influent flow and loading projections for Fiscal Year 2019-20.

F. Solar Drying Bed, Pump Station Force Main – Design and CA&I

At their January 17, 2019 meeting, the SROG Advisory Committee recommended that the SROG Committee authorize the City of Phoenix to select, negotiate a scope of work and fee, and enter into an on-call contract with Stantec for an amount not to exceed \$25,000 for design and construction administration and inspection services related to the Solar Sludge Drying Beds project number WS90100098 at the 91st Avenue WWTP.

Ms. Kelso seconded the motion, which was unanimously approved.

G. 91st Avenue WWTP Facilities Assessment and Initial Prioritized 10-year Plan Acceptance

Mr. Townsend of Arcadis gave a brief presentation of the Facilities Assessment project and how Arcadis came to the conclusions presented in the report. He stated that their team reviewed over 8,000 assets and reviewed findings. They developed 20 programs consisting of 104 projects based on the recognition that it is only possible to take down one treatment train at a time.

Mr. Biesemeyer stated that he is willing to accept the report but not the entire 10-year prioritized plan as there are too many unknowns. He is more comfortable with a 5-year plan and assessing the progress before adopting a second 5-year plan. Mr. Masche stated that the first five years addresses Plant 2B and some joint facilities. Mr. White asked if by approving the first five years of the plan we are also obligating implementation of the first five years. Ms. Kelso responded that would not necessarily be the case as the projects would still proceed through the normal process and each piece would need to be approved. This is just allowing Arcadis to close out their project. The plan is that if this is approved today, the team will put together the first package for presentation to the SROG committees.

Mr. Johnson stated that by approving the plan we are not approving the financials. Ms. Kelso responded that is correct, that this approval would just be for the way the plan is laid out but as it progresses of course it is subject to updates. Mr. Johnson stated his desire to approve this plan and then work together as to which chunks are tackled and when. Ms. Kelso agreed, and stated that we will have to update and review the plan together as we proceed. Mr. Masche stated that the intention throughout this process has always been that the condition of the assets will be continually updated and assessed allowing for adjustment as needed. Mr. Masche stated from a project management standpoint, the ten year prioritization plan is part of the report, and does not matter if the ten year plan is specifically approved.

Upon a motion by Mr. Johnson, a second by Mr. Biesemeyer, and unanimous approval, the Committee accepted the 91st Avenue WWTP Facilities Assessment results.

5. Joint Exercise of Powers Agreement (JEPA) Negotiations

There was no discussion on this item.

6. Meeting of the SROG Advisory Committee

There was no discussion on this item.

7. Future Agenda Items/Comments

There were no items requested for future agendas.

8. Adjournment

Mr. White adjourned the meeting at 11:39 a.m.

MB:dsp
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