

## **MANAGEMENT BOARD**

### **MEETING MINUTES**

**June 13, 2018**

#### **VOTING MEMBERS PRESENT**

Mr. Kevin Artz, Avondale, Chairman  
Mr. Brian Biesemeyer, Scottsdale  
Mr. John Knudson, Chandler  
Mr. Craig Johnson, Glendale  
Ms. Karen Peters, Phoenix  
Ms. Holly Rosenthal, Tempe  
Mr. Javier Setovich, Goodyear  
Mr. Mike Weber, Peoria  
Mr. Jake West, Mesa

#### **VOTING MEMBERS NOT PRESENT—EXCUSED**

Ms. Jessica Marlow, Gilbert

#### **OTHERS PRESENT**

Erin Andres, Phoenix  
Brian Draper, Mesa  
Alan Dulaney, Peoria  
Kathy Ferris, AMWUA

Brett Fleck, AMWUA  
Sam Jaskolski, AMWUA  
Stuart Peckham, SRP  
Diana Piña, AMWUA

Tony Staffaroni, CAP  
Drew Swieczkowski, Glendale

#### **A. Call to Order**

Mr. Artz called the meeting to order at 10:00 a.m.

#### **B. General Business – Items for Discussion and Possible Action**

1. Approval of the Minutes from the May 9, 2018 Meeting

Upon a motion by Mr. Johnson and a second by Mr. Biesemeyer, the AMWUA Management Board unanimously approved the May 9, 2018 meeting minutes.

2. Next meeting scheduled: Wednesday, August 8, 2018, 10:00 a.m., in the AMWUA office

The July 11, 2018 AMWUA Management Board meeting was cancelled.

### 3. Recovery Implementation Planning

Mr. Fleck stated that there has been a sense of urgency on recovery implementation planning because the U.S. Bureau of Reclamation modeling projections have shown increased probability of shortages that would impact municipalities. He said the Arizona Department of Water Resources (ADWR), the Arizona Water Banking Authority (AWBA), and the Central Arizona Water Conservation District (CAWCD) have jointly convened the Recovery Planning Advisory Group (RPAG) to update and refine the 2014 Joint Recovery Plan with the goal of completing the task before the end of 2018. Mr. Fleck stated that AMWUA has been working with its Water Resources Advisory Group (WRAG) to develop fundamental principles that would be critical for a recovery implementation plan.

Mr. Fleck reported that three RPAG meetings have been held thus far and the next meeting is scheduled for July 17<sup>th</sup>. He said ADWR has requested that participants submit specific recovery method proposals, which AMWUA is willing to assist its members in doing. Mr. Fleck stated that there are many unanswered questions at this point in the process, particularly how much it will cost, which is dependent upon variables that are being currently determined including volume, timing, method, and participants involved.

Mr. Tenney noted that working with ADWR and the Central Arizona Project (CAP) on a recovery plan is a high priority in AMWUA's Annual Action Plan.

### 4. Contract for the Redevelopment and Redesign of the Smartscape Website

Ms. Jaskolski stated that the Smartscape program supports AMWUA members in their efforts to increase water use efficiency, extend existing supplies, reduce future water demand, and prepare for potential shortage restrictions. She discussed that the current Smartscape website and database are both outdated, increasingly problematic to maintain, and not user friendly to the program coordinators, students, and the public. Ms. Jaskolski stated that the redevelopment and redesign of the Smartscape website and database was recognized in AMWUA's Annual Action plan and was also included as a line item in AMWUA's approved Fiscal Year 2019 budget. She detailed that this project will also entail consolidating the online management of the Smartscape program as well as marketing efforts across Maricopa and Pima counties. She said the final products will promote a comprehensive, cohesive message and increase program recognition, efficiency, and conversations about the importance of low-water-use landscapes.

Ms. Jaskolski reviewed the request for proposals (RFP) process that AMWUA underwent to contract for the Smartscape website and database project. She stated that a stakeholder committee of AMWUA staff, AMWUA member staffs, Tucson Water staff, and Maricopa and Pima counties Smartscape program staffs reviewed the proposals received and based on the committee's recommendation, AMWUA staff has selected the firm Ackmann & Dickenson for this project. She said the agreement from Ackmann &

Dickenson includes two phases culminating a fixed-bid price of \$90,000 and has been reviewed by Ms. Ferris, AMWUA's legal counsel.

In response to a clarifying question from Mr. Biesemeyer, Mr. Tenney confirmed that the \$90,000 for the project will be funded with \$30,000 encumbered from AMWUA's Regional Conservation Program Fiscal Year 2018 budget, \$30,000 from AMWUA's Regional Conservation Program Fiscal Year 2019 budget, and \$30,000 has been formally committed by Tucson Water with its own Fiscal Year 2019 funds.

Mr. Artz asked how much traffic the current Smartscape website receives and how that compares to the expenditure of funds for this project. Ms. Jaskolski said AMWUA does not have traffic data on the current Smartscape website, which was another factor to the priority this project was given. She noted that in consolidating the Maricopa and Pima County Smartscape programs websites and databases, AMWUA will be able to have more accurate data on the program and its relevancy.

Upon a motion by Mr. Biesemeyer and a second by Mr. West, the AMWUA Management Board unanimously recommended to the AMWUA Board of Directors to approve the Executive Director to enter into a contract with Ackmann & Dickenson for the redevelopment and redesign of the Smartscape website and database at a cost not to exceed \$90,000.

### **C. Management Board Members' Updates**

The Management Board members were invited to report on water activities in their city/town.

**Peoria:** Mr. Weber announced that he has accepted a position as the Water Resources Director with the City of Buckeye. He said this will be his last meeting with the AMWUA Management Board and expressed that he has enjoyed working with this group. He reported that the City of Peoria is currently in the process of separating its Public Works and Utilities Department into two individual departments: Public Works and Water Services.

### **D. Executive Director's Report**

Mr. Tenney reported that the AMWUA Board of Directors sent a letter to the CAWCD Board expressing support for CAP acting in the best interest of its rate payers by having a reliable, diverse, and cost-effective power portfolio after Navajo Generating Station closes. He added that at last week's CAWCD Board meeting, the CAWCD Board approved two agreements that will provide 14% of the power supply for the CAP.

Mr. Tenney stated that the CAWCD Board approved the consensus proposal that stakeholders and CAWCD had reached regarding water quality standards for non-project water. He added that work is still being done on the proposal for remaining contaminants.

Mr. Tenney reported that at last month's CAWCD Customer Service Task Force meeting, CAWCD's consultant presented its findings regarding CAWCD's relationship with its stakeholders. He said the Task Force members identified four priority areas that it would like to focus on to improve customer relations and have requested stakeholder input. Mr. Tenney said AMWUA discussed and reviewed ideas with its WRAG and shared those concepts with the Task Force members. The CAWCD Customer Service Task Force's next meeting will be held on June 21<sup>st</sup>.

Mr. Tenney stated that Representative Bowers and Senator Griffin will be holding their next listening session on water issues on June 20<sup>th</sup> in Buckeye. He said this is an opportunity to convey the importance of water to the Valley cities. He reported that Mayor Lane is scheduled to make comments at the meeting. He said AMWUA Board of Directors members were encouraged to attend the meeting and share a brief statement, and if they are unable to attend that they send another representative so each of the AMWUA cities are represented.

Mr. Artz asked if Mr. Tenney has received commitments to speak at the Buckeye meeting from anyone other than Mayor Lane. Mr. Tenney said he has received confirmation that Councilmember Lauren Kuby from Tempe as well as representatives from the cities of Peoria, Phoenix, and Glendale plan to speak at the meeting.

Mr. Tenney reported that ADWR and CAWCD will be holding a briefing on the Lower Basin Drought Contingency Plan (DCP) and Arizona's Colorado River water supply on June 28<sup>th</sup>. Ms. Rosenthal asked if this meeting requires an RSVP. Mr. Tenney said no RSVP is required.

Mr. Tenney stated that AMWUA recently finished reprinting the Landscape Plants for the Arizona Desert books. He said this edition of the Landscape Plants book features updated plant names that are coordinated with ADWR's 2018 update of the Low Water Use Drought Tolerant Regulatory Plant List and several updated pictures.

Mr. Tenney noted that the AMWUA board room has new audience chairs that were purchased with funds available in the Office Supply line item of the AMWUA Fiscal Year 2018 budget.

#### **E. Future Agenda Items**

There were no requests for future agenda items.

#### **F. Adjournment**

With no further items to discuss, upon a motion by Mr. Biesemeyer and a second by Ms. Peters, Mr. Artz unanimously adjourned the meeting at 10:35 a.m.