



**Public Notice Pursuant to A.R.S. § 38-431.02**

June 5, 2019

TO: Members of the Sub-Regional Operating Group Committee of the Joint Municipal Water Reclamation System

FROM: Ms. Holly Rosenthal, Chair, Tempe

SUBJECT: **MEETING NOTICE AND AGENDA**

**Wednesday, June 12, 2019 – 11:00  
a.m. AMWUA Office - Boardroom  
3003 North Central Avenue, Suite 1550  
Phoenix, Arizona 85012**

The next meeting of the Sub-Regional Operating Group Committee will be held at the above time and place. If you have any questions, please call the AMWUA office.

**AGENDA – ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

1. Call to Order
2. Approval of Minutes of the May 8, 2019 Meeting
3. Set Next Meeting Date

The next regularly scheduled meeting will be held on Wednesday, July 10, 2019, at 11:00 a.m.

4. Consideration of Items for Consent

The following items listed under the consent agenda will be considered as a group and acted upon by one motion with no separate discussion of said items unless a Committee member so requests. In that event, the item(s) will be removed from the agenda for separate action.

A. Recommendation to Enter into a Contract with Wilson Engineering

At their May 16, 2019 meeting, the SROG Advisory Committee recommended that the SROG Committee authorize the City of Phoenix to enter into a contract with Wilson Engineers for professional services for an amount not to exceed \$3.05 million over 5 years to provide on-going SROG support services. Funds for these services will be billed in the 91<sup>st</sup> Avenue WWTP Operating Budget for Fiscal Years 2019-20 thru 2023-24.

Please refer to Agenda Item #4A.

5. Joint Exercise of Power Agreement (JEPA) Negotiations

This is a standing item on the agenda in the event the Committee would like to discuss the JEPA negotiations.

6. Meeting of the SROG Advisory Committee

Please refer to the minutes from the May 16, 2019 SROG Advisory Committee meeting.

7. Future Agenda Items

8. Adjournment

\*The order of the agenda may be altered or changed by the SROG Committee. More information about AMWUA and SROG public meetings is available in the AMWUA office, online at [www.amwua.org/what-we-do/public-meetings](http://www.amwua.org/what-we-do/public-meetings), or by request.

## SUB-REGIONAL OPERATING GROUP COMMITTEE

### MEETING MINUTES

May 8, 2019

#### MEMBERS

Brian Biesemeyer, Scottsdale  
Brandy Kelso, Phoenix  
Craig Johnson, Glendale  
Jake West, Mesa

#### OTHERS

Michelle Barclay, AMWUA  
Tara Gonzales, Phoenix

#### 1. Call to Order

Ms. Kelso called the meeting to order at 11:19 a.m.

#### 2. Approval of the Minutes from the April 10, 2019 Meeting

Upon a motion by Mr. Johnson, a second by Mr. Biesemeyer, and unanimous approval, the SROG Committee approved the minutes of the April 10, 2019 meeting.

#### 3. Set Next Meeting Date

The next meeting will be held on Wednesday, June 12, 2019.

#### 4. Consideration of Items for Consent

Mr. Johnson made a motion to approve the following item for consent:

##### A. Recommendation to Enter into a Contract with RFI - Pipe/Equipment Coating CA&I

In lieu of their April meeting, on April 16, 2019, the SROG Advisory Committee recommended via email that the SROG Committee authorize the City of Phoenix to enter into a contract with Brown & Caldwell for an amount not to exceed \$381,000 to provide CA&I services related to SRO Outfall Interceptor Rehabilitation, Project E.

Mr. West seconded the motion, which was unanimously approved.

## **5. Joint Exercise of Powers Agreement (JEPA) Negotiations**

There was no discussion on this item.

## **6. Meeting of the SROG Advisory Committee**

There was no discussion on this item.

## **7. Future Agenda Items/Comments**

Mr. Biesemeyer mentioned that he cannot make the SROG strategic planning meeting at the scheduled time. After some discussion, Ms. Gonzales stated that she would look into other options including pushing the start time back an hour.

## **8. Adjournment**

Ms. Kelso adjourned the meeting at 11:23 a.m.

MB:dsp  
h:/srog/srog-minutes/fy18/05-08-19 managers minutes.doc

June 5, 2019

TO: Members of the SROG Committee

FROM: Michelle Barclay, Program Coordinator

SUBJECT: AUTHORIZATION TO EXECUTE A CONTRACT WITH WILSON ENGINEERS

This request would authorize the City of Phoenix to execute a contract with Wilson Engineers for an amount not to exceed \$550,000 in Fiscal Years 2019-20 through 2023-24.

The scope and fee was negotiated as a three-year base contract covering Fiscal Years 2019-20 through 2021-22. The contract includes an option to renew for two additional years for Fiscal Years 2022-23 and 2023-24. The funding for this contract includes an additional \$100,000 in each of the three base years to purchase updates to programs, licenses, and to write software interfaces. The updates will conform with ongoing changes to the City of Phoenix network security and incorporate updates to display updated billing and inline metering station data.

The scope of services for this contract will include JEPA reporting, monthly and annual reports, special requests, and SROG Management Information System services maintenance and improvements. This contract is funded through the O&M Budget.

#### RECOMMENDATION

At their May 16, 2019 meeting, the SROG Advisory Committee recommended that:

the SROG Committee authorize the City of Phoenix to enter into a contract with Wilson Engineers for professional services for an amount not to exceed \$3.05 million over 5 years to provide on-going SROG support services. Funds for these services will be billed in the 91<sup>st</sup> Avenue WWTP Operating Budget for Fiscal Years 2019-20 thru 2023-24.

MB:dsp  
h:\srog\SROG Support Services – FY 2019-20.doc

**SROG ADVISORY COMMITTEE**  
**MEETING MINUTES**  
**May 16, 2019**

**MEMBERS**

Phil Brown, Chair, Tempe  
Brian Draper, Mesa  
Patty Kennedy, Phoenix  
Richard Sacks, Scottsdale  
Ron Serio, Glendale

**OTHERS**

Ron Ablin, Brown & Caldwell	David Dieffenbach, Carollo Engineers
Blaine Akine, Phoenix	Tara Gonzales, Phoenix
Jesus Angulo, PCL	Joe Gorgan, Greeley & Hansen
Michelle Barclay, AMWUA	Will Landin, Stantec
Maura Brady, Stantec	Rob Simm, Stantec
Andy Baumgardner, Phoenix	Steve Todd, Wilson Engineers
Jerry Bish, Greeley & Hansen	Peter Torres, Phoenix
Jeff Cowee, Phoenix	Steven Townsend, Aracadis

**A. Call to Order**

Mr. Brown called the meeting to order at 1:30 p.m.

**B. General Business – Items for Discussion and Possible Action**

1. Approval of the Minutes from the March 21, 2019 Meeting

Mr. Draper thanked Mr. Brown for expressing Mesa's opinion regarding the proposed work related to the Facility Assessment at the March 21 meeting. He said had he been at the meeting he would have voted no.

Mr. Draper stated that he and Mr. West of Mesa, as well as Mr. Biesemeyer and Mr. Johnson all had an expectation that when accepting the Facilities Assessment plan in February that the cities would all work together and talk through all of this so that there was a clear understanding as we proceed forward. However, in March Phoenix is steamrolling two big ticket items from the Facility Assessment. Mr. Draper feels there wasn't much discussion about this.

Mr. Draper noted that Mr. Masche did state that we were going to look at this in five year windows, and Plant 2A was included in that five year window. However, there was no discussion about what exactly we were looking at, which goes contrary to the wishes of some of the managers.

Mr. Draper pointed out that Ms. Gonzales had stated at the prior meeting that there was opportunity for input at the Finance Committee meeting etc, and he questioned whether those were the right people to have challenged projects and priorities as their role was limited to figure out how to pay for all this. He mentioned Ms. Kennedy's comments regarding the public health, safety of the workers, taking pride in our facility etc, and suggested Phoenix might want to reconsider taking that approach when they are the lead agent and we are facing this level of repair, especially some items that he feels should have been taken care of over the years like roofs and HVAC. Ms. Kennedy responded that she stands behind her comment.

Mr. Draper stated that acceptance of the Facility Assessment and associated recommendations was not a blank check. He stated that Mesa appreciates that some of the big ticket items have been pushed out giving Mesa time to get the money in the 2020 bond election.

Upon a motion by Mr. Serio, a second by Mr. Sacks, and unanimous approval, the SROG Advisory Committee approved the minutes from the March 21, 2019 meeting.

2. [The next SROG Advisory Committee meeting was scheduled for Thursday, June 20, 2019, 1:30 p.m., at the AMWUA Office](#)

3. [Information Items](#)

There were no comments on Items A, B, C or D.

4. [Princess Metering Station](#)

Mr. Sacks stated that he does not have a motion at this point. He explained that the Princess Metering Station has serious deteriorating concrete and they will need a bypass to keep the station dry for repairs. He is informing the committee that they are getting this process started.

5. [SROG Support Services](#)

Mr. Cowee of Phoenix presented the City of Phoenix request to enter into a contract with Wilson Engineers for SROG Support Services for three base years with a two year extension for a total of five years. The term of the contract will be from July 1, 2019 through June 30, 2024. The authorization for base services will be \$550,000 per year. The three base years also include an additional \$100,000 per year to purchase updates programs, licenses, and

write updates to software interfaces. They will update programming to conform with ongoing changes to the City of Phoenix network security and incorporate programming updates to display updated billing and inline meter stations data. This contract is funded through the O&M Budget.

Mr. Serio asked how much of the contract is budgeted for special requests. Mr. Cowee responded that he would get that information to the committee. Mr. Serio asked what the contract amount for the support services has been in recent years. Mr. Cowee responded that the contract has been \$450,000 but has been increased to \$550,000 this time.

Upon a motion by Ms. Kennedy, and a second by Mr. Sacks, the SROG Advisory Committee recommends to the SROG Committee that the City of Phoenix be authorized to enter into a contract with Wilson Engineers for professional services for an amount not to exceed \$3.05 million over 5 years to provide on-going SROG support services. Funds for these services will be billed in the 91<sup>st</sup> Avenue WWTP Operating Budget for Fiscal Years 2019-20 thru 2023-24.

#### 6. SROG Capital Improvement Projects Cash Flow Estimate

Ms. Kennedy stated that the cash flow was presented at SPEC and there has been one change since that meeting which is the addition of GL03 below the line at \$200,000 in both halves of fiscal year 2020. She pointed out that this only impacts Glendale.

Upon a motion by Ms. Kennedy, a second by Mr. Serio and unanimous approval, the SROG Advisory Committee adopt the CIP Cash Flow for Fiscal Year 2019-20 as presented by the City of Phoenix and that it be used as the basis for the monthly CIP billings for July through December 2019.

### C. Future Agenda Items

Mr. Draper asked if the committee should consider reviewing the monthly SROG project report as an agenda item, particularly in light of the need to keep track of the projects that are part of the Facility Assessment. Ms. Kennedy suggested that it could be covered in SPEC. Mr. Serio stated that we haven't done giant projects on this scale in the recent past, and it may be good to have more discussion with more details before it happens.

### D. Adjournment

Upon a motion by Ms. Kennedy, a second by Mr. Serio and unanimous approval, the meeting adjourned at 1:52 p.m.