



*Public Notice Pursuant to A.R.S. § 38-431.02*

March 3, 2021

TO: Members of the Sub-Regional Operating Group Committee of the Joint Municipal Water Reclamation System

FROM: Mr. Craig Johnson, Chair, Glendale

SUBJECT: **MEETING NOTICE AND AGENDA**

**Wednesday, March 10, 2021 – 11:00 a.m.**

**This meeting will be held via AMWUA Zoom**  
**Access this [Link](#) to join. Meeting ID: 829 8648 0327**  
(Option to join by phone: 1-346-248-7799, same Meeting ID as above)

The next meeting of the Sub-Regional Operating Group Committee will be held at the above time and place. If you have any questions, please call the AMWUA office.

**AGENDA – ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

1. Call to Order
2. Approval of Minutes of the February 10, 2021 Meeting
3. Set Next Meeting Date

The next regularly scheduled meeting will be held on Wednesday, April 14, 2021, at 11:00 a.m.

4. Consideration of Items for Consent

The following items listed under the consent agenda will be considered as a group and acted upon by one motion with no separate discussion of said items unless a Committee member so requests. In that event, the item(s) will be removed from the agenda for separate action.

A. Recommendation to Authorize the City of Phoenix to Enter into a Contract for Electrical, Instrumentation and Control Systems

At their February 18, 2021 meeting, the SROG Advisory Committee recommended that the SROG Committee authorize the City of Phoenix to enter into a contract for professional consultant services for Electrical, Instrumentation and Control Systems.

Please refer to Agenda Items #4A.

5. Joint Exercise of Power Agreement (JEPA) Negotiations

This is a standing item on the agenda in the event the Committee would like to discuss the JEPA negotiations.

6. Meeting of the SROG Advisory Committee

Please refer to the agenda and minutes from the February 18, 2021 SROG Advisory Committee meeting.

7. Future Agenda Items

8. Adjournment

\*The order of the agenda may be altered or changed by the SROG Managers Committee. More information about AMWUA and SROG public meetings is available in the AMWUA office, online at [www.amwua.org/what-we-do/public-meetings](http://www.amwua.org/what-we-do/public-meetings), or by request.

## SUB-REGIONAL OPERATING GROUP COMMITTEE

### *MEETING MINUTES*

February 10, 2021

#### **MEMBERS**

Craig Johnson, Chair, Glendale  
Jake West, Mesa  
Nazario Prieto, Phoenix  
Brian Biesemeyer, Scottsdale  
Terry Piekarz, Tempe

#### **OTHERS**

Michelle Barclay, AMWUA  
Tara Gonzales, Phoenix

#### **1. Call to Order**

Mr. Johnson called the meeting to order at 11:09 a.m.

#### **2. Approval of the Minutes from the November 12, 2020 Meeting**

Upon a motion by Mr. Biesemeyer, a second by Mr. Prieto, and unanimous approval, the SROG Committee approved the minutes of the November 12, 2020 meeting.

#### **3. Set Next Meeting Date**

The next meeting will be held on Wednesday, March 10, 2021.

#### **4. Consideration of Items for Consent**

Mr. Prieto made a motion to approve the following item for consent:

##### **A. Recommendation to Approve the Proposed Fiscal Year 2021-22 Operations and Maintenance Budget and Operating Fund Reserve Balance for the 91<sup>st</sup> Avenue WWTP**

In an email dated December 15, 2020, the SROG Advisory Committee recommended that the SROG Committee approve the proposed Fiscal Year 2021-22 Operations and Maintenance Budget base request of \$55,468,067 and that the Operating Fund Balance Reserve be increased \$211,886 in order to maintain the required 12.5% of the Fiscal Year 2021-22 budget.

B. Recommendation to Approve the Proposed Fiscal Year 2021-22 Multi-City SROG User Charge Rates

At their January 21, 2021 meeting, the SROG Advisory Committee recommended that the SROG Committee approve the Fiscal Year 2021-22 Multi-City SROG User Charge Rates based upon the sewage volumes and strengths as presented.

C. Recommendation to Approve the Fiscal Year 2021-22 Capital Improvement Projects Cash Flow Estimate for the 91<sup>st</sup> Avenue WWTP

At their November 19, 2020 meeting, the SROG Advisory Committee recommended that the SROG Committee approve the Fiscal Year 2021-22 Capital Improvement Projects Cash Flow Estimate for the 91<sup>st</sup> Avenue WWTP as presented.

D. SROG Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2020, and Year-End Settlement

At their January 21, 2021 meeting, the SROG Advisory Committee recommended that the SROG Committee accept the SROG Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2020, and Year-End Settlement, as presented, for the same fiscal year.

Mr. Biesemeyer seconded the motion, which was unanimously approved.

**5. Joint Exercise of Power Agreement (JEPA) Negotiations**

There was no discussion on this item.

**6. Meeting of the SROG Advisory Committee**

There was no discussion on this item.

**7. Future Agenda Items/Comments**

There was no discussion on this item.

**8. Adjournment**

Mr. Johnson adjourned the meeting at 11:11 a.m.



**AGENDA ITEM #4A**

March 3, 2021

TO: Members of the SROG Committee

FROM: Michelle Barclay, SROG Manager

SUBJECT: AUTHORIZATION TO EXECUTE A CONTRACT WITH WILSON ENGINEERING

This request would authorize the City of Phoenix to execute a contract with Wilson Engineering not to exceed \$5 million to provide professional services related to electrical, instrumentation and control systems inspection and testing services at the 91<sup>st</sup> Avenue WWTP. The contract is for three years with an option to extend for two additional years for a total of five years. The initial contract will be for \$3 million for an initial 3 year period, and \$2 million for the two year extension.

The scope of work includes: design and construction project support; arc flash testing (provide testing to determine loads for electrical power panels and as-built electrical equipment documentation); and operation and maintenance support (updating existing electrical drawings, as-built control panels, and development of electrical, instrumentation and control standards).

RECOMMENDATION

At their February 18, 2021 meeting, the SROG Advisory Committee recommended that:

the SROG Committee authorize the City of Phoenix to enter a contract with Wilson Engineers for an amount not to exceed \$5,000,000 to provide professional services related to Electrical, Instrumentation & Control Systems Inspection & Testing at 91<sup>st</sup> Avenue WWTP. Funds for these services are available in the SROG CIP Cash Flow for Fiscal Year 2020/21 to 2024/25. The project number is WS90100092 using billing schedule 56 with the following percentages: 6.45% Glendale, 14.29% Mesa, 55.16% Phoenix, 9.9% Scottsdale, and 14.2% Tempe.

## SROG ADVISORY COMMITTEE

### MEETING MINUTES

February 18, 2021

#### MEMBERS

Brian Draper, Mesa  
Patty Kennedy, Phoenix  
Richard Sacks, Scottsdale  
Ron Serio, Chair, Glendale  
Mark Weber, Tempe

#### OTHERS

Ron Ablin, Brown & Caldwell	Stacey Kisling, Phoenix
Blaine Akine, Phoenix	John Masche, Phoenix
Michelle Barclay, AMWUA	Ken Slota, PCL
Jessica Dresang, Carollo Engineers	Peter Torres, Phoenix
Karla Guerra, Glendale	
Tara Gonzales, Phoenix	

#### A. Call to Order

Mr. Serio called the meeting to order at 1:33 p.m.

#### B. General Business – Items for Discussion and Possible Action

1. Approval of the Minutes from the January 21, 2021 Meeting

Upon a motion by Mr. Draper, a second by Mr. Weber and unanimous approval, the SROG Advisory Committee approved the minutes from the January 21, 2021 meeting.

2. The next SROG Advisory Committee meeting was scheduled for Thursday, March 18, 2021, 1:30 p.m., via Zoom

3. Information Items

There was no discussion of this item.

#### 4. 91<sup>st</sup> Ave WWTP Electrical, Implementation and Control Systems JOC Contract

Mr. Masche stated that the City of Phoenix is requesting approval to enter into a contract for professional consultant services with Wilson Engineers for Electrical, Instrumentation and Control Systems. Services are to include design review, construction inspection services, preparation of power system studies, arc flash testing and updates, and operation and maintenance support.

The contract is for three years with an option to extend for two additional years for a total of five years. Funds for these services are budgeted in WS90100092 for a total not to exceed \$5 million.

Upon a motion by Ms. Kennedy, a second by Mr. Sacks and unanimous approval, the SROG Advisory Committee recommended to the SROG Committee that the City of Phoenix be authorized to enter a contract with Wilson Engineers for an amount not to exceed \$5,000,000 to provide professional services related to Electrical, Instrumentation & Control Systems Inspection & Testing at 91<sup>st</sup> Ave. WWTP. Funds for these services are available in the SROG CIP Cash Flow for Fiscal Year 2020/21 to 2024/25. The project number is WS90100092 using billing schedule 56 with the following percentages: 6.45% Glendale, 14.29% Mesa, 55.16% Phoenix, 9.9% Scottsdale, and 14.2% Tempe.

#### **C. Future Agenda Items**

Ms. Kennedy stated that the biogas project is going well and revenue should be coming soon. She also discussed the City of Phoenix's plans for increasing water rates.

#### **D. Adjournment**

Upon a motion by Mr. Draper, a second by Ms. Kennedy and unanimous approval, the meeting adjourned at 1:42 p.m.